

Checklist for Unbiased Proposal Writing

When reviewing the final proposal, follow this checklist. If you answered "No" to any of the questions, you will need to rewrite that part of the proposal to ensure that it does not contain biased language or content.

Is the language precise when referring to specific people or groups of people?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Does the proposal avoid associating a gender with a profession?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Does the proposal avoid labeling a behavior/trait as belonging to one gender?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Does the proposal avoid classifying people by illness or age?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Does the proposal avoid culturally specific references?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Does the proposal avoid unfairly mixing gender terms?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Does the proposal avoid unfairly describing a population or person?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Does the proposal avoid language that implies sexual orientation and/or innuendos?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Does the proposal avoid emotionally charged expressions?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Does the proposal contain any phrases or statements that may be deemed offensive?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Has proposal been reviewed specifically to eliminate any biased writing?	Yes <input type="checkbox"/>	No <input type="checkbox"/>